



CITY OF SANTA BARBARA AIRPORT COMMISSION

M I N U T E S March 15, 2017

CALL TO ORDER

The Meeting on Wednesday, March 15, 2017 was called to order at 6:00 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

ROLL CALL

Airport Commissioners: Carl Hopkins, Karen Kahn, Kirk Martin, Bruce Miller, and Jim Wilson

Absent: Commissioner Craig Arcuri and Dolores Johnson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Jeff McKee, Airport Facilities Manager
Deanna Zachrisson, Airport Business Development Manager
Andrew Bermond, Planner
Rebecca Fribley, Senior Property Management Specialist
Myndi Hegeman, Airport Commission Secretary

CHANGES TO THE AGENDA – Item 3 was removed from the agenda

3. Subject: Lease Agreement - Patricia Costello

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Patricia Costello, a Sole Proprietor, for 408 square feet of office in Building 258, Suite E, at 629 Firestone Road, at the Santa Barbara Airport, effective April 1, 2017, for a monthly rental of \$588, exclusive of utilities.

PUBLIC COMMENT

1. Ed Foster, Greg Brown, and Jerry Roberson spoke

CONSENT CALENDAR

2. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the special meeting of Wednesday, February 22, 2017.

4. Subject: Lease Agreement – Derrick's Roofing, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a Lease Agreement for a one year term, with one (1) one-year option, with Derrick's Roofing, Inc., a California Corporation, for 1,054 square feet of Building 117, at 705 Firestone Road, at the Santa Barbara Airport, commencing April 1, 2017, for a monthly rental of \$1,707, exclusive of utilities.

5. Subject: Lease Agreement – Greeneridge Sciences, Inc.,

Recommendation: That Commission approve and authorize the Airport Director to execute a one-year lease agreement, with one (1) year option, with Greeneridge Sciences, Inc., a California Corporation, for 3,042 square feet of Building 315, units C & D, at 90 Dean Arnold Place, and 2,135 square feet of paved yard, at the Santa Barbara Airport, effective April 1, 2016, for a monthly rental of \$4,262, exclusive of utilities.

6. Subject: Property Management Report – March 2017

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Consent Items 2, 4, 5, and 6 Motion/Second by Commissioners Hopkins/Miller to approve the recommendations on Consent Calendar. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

NOTICES

7. That on Thursday, March 9, 2017, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Report presented from both Liaisons

ADMINISTRATIVE REPORTS

8. Subject: Airline Rates & Charges for Fiscal Year 2018

Recommendation: That Airport Commission approve airline rates and charges for FY 2018 including annual Terminal building space square footage rate of \$104, landing fees of \$3.99 per thousand pounds of gross landed weight, boarding bridge fees of \$46 per turn, a remain overnight fee (RON) of \$46, and an “in to plane” fuel flowage fee for commercial airlines of \$.05 per gallon, effective July 1, 2017 through June 30, 2018.

ACTION: Motion/Second by Commissioner Martin/Hopkins to approve airline rates and charges for FY 2018 as presented. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

9. Subject: New Santa Barbara Airport Marketing Plan

Recommendation: That Airport Commission receive a presentation on a new marketing plan to support air service at Santa Barbara Airport, as well as information about an anticipated Request for Qualifications (RFQ) from marketing firms to support this plan.

ACTION: Presented

10. Subject: Airline Terminal Solar Photovoltaic Power Purchase Agreement

Recommendation: That Airport Commission recommend City Council approve, and authorize the Airport Director to execute, a Power Purchase Agreement with EEI Solar One, LLC, to develop, own, operate, and maintain a solar photovoltaic generating system at the Airport, and sell all power generated to the Airport.

ACTION: Motion/Second by Commissioner Wilson/Hopkins to recommend that City Council approve a Power Purchase Agreement with EEI Solar One, LLC as presented by Airport Staff. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

11. Subject: Flooding of SBA February 17-18, 2017

Recommendation: That Airport Commission receive a presentation on the flooding and closure of the runway at Santa Barbara Airport on February 17-18, 2017.

ACTION: Presented

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Marketing & Communications Program
 2. Master Plan
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. Runway 7-25 Overlay Project
 3. 6100 Hollister Avenue Development
 4. D & G Car Dealership Project
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement
- G. Safety, Enforcement, and Protection

ACTION: Presented

ADJOURNMENT – 7:30 p.m. on order of Chair Kahn

Hazel Johns
Airport Director

Myndi Hegeman
Airport Commission Secretary